Mark your Calendars!

ACHE Congress Meeting

Wednesday, January 21st

7:00 PM, Orr-Major 1023

If you have any interest in attending ACHE Congress 2009, please join us for a planning meeting on Wednesday night!

Agenda:

- **Answer questions about becoming an ACHE Student Associate**
- **Offer pointers for making Congress registration go smoothly**
- **Discuss the Auxiliary Funding the HPM Program received and how it will be divided to help our students cover the costs of ACHE**
- **Announce the KU Alumni & Student Gathering in Chicago**
- **Most importantly… *Discuss room arrangements!***

*** * * Interested in attending ACHE, but can't make the meeting? * * ***

Email Danielle Forbis at dforbis@kumc.edu ***no later than January 30th*** **and let her know to put your name on the list for future updates!**

You **MUST** email Danielle if you wish to receive a portion of the Auxiliary Funding to help with expenses!

ACHE Congress 2009 Checklist!

Suggested Deadlines:		To-Do Items:
☐	January 19th	Join ACHE as a Student Associate member http://www.ache.org/APPS/StuMem.cfm
☐	January 20th	Preview the ACHE Congress sessions on the website or download the Congress Brochure. Make out a tentative schedule of the sessions you are interested in attending. http://www.ache.org/congress/ *Links: "View Events" or "Download Brochure"*
☐	January 21st	Go to the ACHE Congress Meeting ***7:00 pm in Orr-Major Room 1023***
☐	January 22nd	Go online and register for ACHE Congress 2009. http://www.ache.org/congress/ *Links: "Register Online"*
☐	January 30th	Reserve Lodging & Secure Auxiliary Funds *Contact Danielle at dforbis@kumc.edu for information on the block of rooms our group has reserved in Chicago. Auxiliary Funds will be divided evenly among all attendees. Therefore, even if you are NOT staying at the same hotel, you **MUST** contact Danielle to ensure you receive funding.*
☐	February 6th	Reserve Airfare *Due to proximity and convenience, flying into Chicago-Midway airport is recommended over Chicago-O'Hare.*

Extras to Consider:		
☐	Business cards	It is a great idea to have business cards with all of your contact information them to hand out when you make networking connections at Congress. Don't have business cards? Don't currently work in health care? No problem! You can have KU logo student business cards printed through the University Career Center. Place your order at https://www.nationsprint.com/clients/ku/
☐	Professional Portfolio	Consider bringing a nice professional folder, portfolio, or binder for taking down important notes and contact information during the sessions.